



**Greater Richmond Interfaith Program**  
**165 Twenty Second Street**  
**Richmond, CA 94801**  
**(510) 233-2141 Fax (510) 233-7127**  
**www.gripcommunity.org**

## **Role of the Coordinator**

1. To act as a liaison between your congregation/organization and GRIP in all matters regarding the 24th Annual Harmony Walk to End Hunger and Homelessness.
2. To let your congregation/organization and its members know the purpose of the 24th Annual Harmony Walk to End Hunger and Homelessness.
3. To secure commitments from your family, friends, community, and congregation/organization to participate in the Walk as Walk financial sponsors, donors, and Walkers.
4. To send out 15 letters soliciting financial support for the Walk.
5. To collect and return to GRIP all funds gathered by yourself and your Team of Walkers.
6. To sale T-shirts and T-shirt advertising to your Team, your family, friends, community, congregation/organization and its members.
7. To pick up and deliver all T-shirts purchased through you.
8. To lead your team of Walkers in the 24th Annual Harmony Walk on October 9, 2010.

### **Coordinator's Packet Enclosures Include:**

**Role of the Coordinator (1)**  
**Ideas for Enlisting Walkers (1)**  
**Paperwork and Money Handling (1)**  
**100 Fundraising Ideas**  
**Harmony Walk Flyer & T-Shirt Form (10)**  
**Walker's Planning Guide (10)**  
**What's In It for Me? (10)**  
**Sponsor Pledge Sheet (10)**  
**Youth Poster Contest Rules (10)**  
**Sample Letters (10)**  
**Sample Thank You Letter (10)**  
**Walker/Solicitor's Envelope (10)**